



Dear Customer:

Thank you for contacting us about your account. We have two options for customers who wish to discontinue their service during the winter months.

The first option is to have the account in monthly billing. You will pay a minimum bill of \$31.35 each month. If you wish to be taken out of the billing, we will discontinue your service for the winter months. A \$25.00 fee will be charged when you wish to have your service reconnected. This is in accordance with our tariff approved by Public Service Commission effective September 11, 2023.

Please sign the bottom of this letter if you wish to have your service disconnected and be taken out of the billing.

DATE: _____ ACCOUNT #: _____

SIGNATURE: _____